

WK Current

Waterford Kettering High School, 2800 Kettering Drive, Waterford, MI 48329

Main Office Phone: (248) 673-1261

Counseling Phone: (248) 673-1264

Attendance Phone: (248) 673-6440

www.waterford.k12.mi.us/kettering

August 2011

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Class Schedule Adjustments

During the months of February and March, students in grades 8 – 11 participated in the scheduling process for the 2011-12 school year. These selections were used to determine staffing for Kettering HS and to build a master schedule for students and staff. Your son or daughter will receive a schedule of classes they signed up for during registration in August.

In some instances, students may not receive their first class choice because of conflicts in their schedule,

failure to meet pre-requisites, or a course being eliminated because of low enrollment. If this occurred, students were scheduled with the alternate choice(es) they selected.

Changing classes after the school year begins is very disruptive to the educational process. It is very important that any adjustments in schedules be made prior to the first day of school, therefore, your active participation and cooperation is greatly appreciated. Should you have any questions please contact the counseling office.

Locker Assignments

All student lockers are the property of WSD and may be inspected at anytime. Lockers and combinations will be assigned before school starts.

Lockers are assigned for outdoor clothing, books and supplies. Money and other valuable items are not to be left in lockers. The security of stored items can only be possible if lockers are properly closed, locked and the combination kept confidential. Students should

only use their locker and NOT share lockers with anyone else.

Students who are careless, misuse, or destroy lockers will be accessed a fine. All materials left in the lockers at the end of the school year will be discarded.

Any problems with your locker or theft during the school year, should be reported to Ray McCurdy, Administrative Technician.

School Begins September 6!

SEPTEMBER 6 is the first day of school. Ninth grade students begin at 7:25AM. Lunch will be available for freshmen to purchase. Freshmen will be picked up at the normal posted time and place and begin the school day at 7:25AM.

Tenth through twelfth grade students will begin at 10:30AM. Busses for these students will be delayed by three hours. Therefore, if your bus is supposed to pick you up at 6:55AM, you will be picked up at 9:55AM. Lunch

will NOT be available for these students so please have a good meal before coming to school that day.

For all students, please bring the class schedule that you will receive at registration on August 15 & 16. If you miss registration, you may pick it up from August 17 – August 30 from 7:30AM – 10:30AM at the bookstore.

Students Who Take Classes at Oakland Technical Center (OTC) or Mott High School

The first day that you will attend classes at OTC or MOTT will be Wednesday, September 7. If you are attending OTC or MOTT, you will be receiving a letter prior to school starting with details on times and a shuttle bus schedule.

Backpacks Must be Stored in Locker

Backpacks are not allowed during the school day. Students may bring backpacks into the building but they must be stored during school in the student's locker.

New Student Registration

New students who are transferring to the Waterford School District **must enroll by appointment only.** Please contact the counseling secretary, Mrs. Murphy, at (248) 673-1264 to schedule an appointment. Summer appointments available.

Report Absences

Parents have two days to excuse their student's absence from school. Please call the **Attendance Office** at **248-673-6440**. Parents may report absences on a 24-hour **hotline** by calling **248-674-5915**.

Passports

A student who must leave school before the close of the day must obtain a passport from the Attendance Office. Leaving school without a passport is not only an unexcused absence but will also result in disciplinary action. If a student leaves campus for lunch and does not return, he/she will be considered unexcused from afternoon classes unless a parent calls the Attendance Office before the end of that school day.

Meal Prices

Breakfast and lunch are served each day to students. Following is the cost:

Breakfast	\$1.50
Hot Breakfast	\$1.75
Lunch	\$2.75

Vehicle Registration and Parking

In order to receive a parking pass all fines must be paid. No credit slips allowed. **The student must have 11 credits and be a junior or senior in order to obtain a parking pass.** In addition, students must show his/her driver's license, vehicle registration, and proof of insurance.

The cost of the parking sticker is \$50 and can be purchased at registration or from the bookstore thereafter.

Parking stickers are intended for the use of students who have earned the privilege to drive to school and are to be displayed on their personal vehicles only. The sticker must be displayed on the lower left hand side of the windshield.

The purchase of, or at-

tempt to purchase, a parking sticker for use by a student who may not as yet have earned the privilege to drive will be considered a violation of the *Student Code of Conduct* and will result in appropriate disciplinary action.

There are no assigned parking spots but rather a first-come-first served basis. However, students must still park within the student parking area only.

Students who park their cars behind the school, in the bus circle drive, fire lanes, driveways, teachers' parking lot, or other areas that are NOT designated for student parking, will receive a ticket from the police department.

All eligible students must obtain a new parking pass each year.

Free and Reduced Meal Application

LunchApp.com., a free and reduced meal application process that yields results within 24 hours, is now available! You can apply from any computer with internet access or the Waterford Senior Center Library or Waterford Township Library by visiting LunchApp.com for an application. Paper applications can take up to 3-4 weeks to process and parents are responsible for paying for student meals until the application process is complete.

All 2011-2012 applications will expire in early September at which time parent payment will be required until the application has been processed and notification is sent to the family.

Home/School Connection Register Today!

Are you a parent who wants to know what's going on everyday at your child's school? With a few clicks of the mouse, information from class assignments to your child's latest exam score is available for you to view online. The Waterford School District provides parents and students two ways to access information using the internet: Edline and Parent Portal.

Edline allows parents or students secure access school or classroom news and many other sites from their personal computers. In addition, the Waterford School District utilizes Edline to communicate important District news and information, including urgent messages. Parents and students simply register their email address which allows

Selective Service

Young men ages 18 to 25 are required by law to register with the Selective Service System. Students may register in government class or through the Selective Service at www.sss.gov. An on-line registration will provide a Selective Service Number immediately to put on job applications, federal financial aid forms, etc. An electronic printout containing the number may be obtained. Proof will also be mailed without any further action. Registration is a requirement for Federal Student Loans, job training benefits, and Federal employment. Registering with Selective Service is the law. Failure to register is a felony, punishable by monetary fines and/or five years in jail.

receipt of these messages.

Parent Portal allows parents secure real time access to report card grades, assignments with current grade status, transcripts, and current contact information you provided to the school. Actual attendance is displayed. Since Parent Portal gives access directly into the teacher's grade book, it requires a separate logon. Parents will register and create a single parent account which will allow them access to all of their child(ren)'s information.

Statistics show that students who have parents involved in their education are more likely to succeed. Edline and Parent Portal increase parental involvement and student learning.

Athletic Program and Passes

Students must be officially enrolled at Kettering, have a physical card, and have an Athletic Code of Conduct signed by parent and student before they may begin practice. Physical cards are available in the Main Office.

A student must be in attendance at school all day to participate in practice or a contest on that same day. To be eligible to participate in an athletic program, students must meet the MHSAA minimum of passing 66% of all classes attempted and meet the Waterford School District eligibility policy.

The National Collegiate Athletic Association (NCAA) has set the academic standards for all athletes. If these standards are not met by the student during their four years in high school, they are not eligible to participate in Division I or II.

Family Athletic Passes for the 2011-2012 school year athletic events are available for all home games at Kettering High School (excluding District, state, invitational events, or League Meets). Immediate family members (father, mother, sons, daughters, grandparents living at family address) will receive a card with their own name and number. You may obtain a Family Athletic Pass at registration for \$125. Student passes are available for \$50.

Closed Campus

The Kettering campus is closed and students may not leave unless the parent calls the Attendance Office at 248-673-6440. Students are not allowed in the areas behind the school or parking lots during the school day without permission. Students are accommodated during lunch periods.

Transportation

Post cards containing bus stop and route assignments will be mailed out on Thursday August 25, 2011. Route information will be available at all buildings and a Transportation Phone Bank will be available the week of Aug. 29 – Sept. 2, 2011 from 9:00 am to 3:00 pm daily for any transportation questions.

Safety Tips

The following safety tips for student safety around the school bus are provided by AAA Michigan.

Waiting at the bus stop

- Arrive to the stop on time
- Stay a safe distance from the roadway
- No pushing or horseplay
- When the bus arrives, stay away from the wheels

Crossing in front of the bus

- Stop at the edge of the bus
- Look right and left before crossing
- Look at the driver for a signal to cross
- Keep watching for traffic as you walk

NEVER retrieve items from under the bus!

Caller ID

Many families have Caller ID at home and on cell phones and are able to determine if a call comes from the school. When a call is missed many times a parent will call back asking to speak with whomever it was that called. Unfortunately, the office does not always know who it was that tried to contact the parent.

If we have an important call or an emergency, we will make every effort to contact a parent or a designated adult on the student's emergency card. If it is important, whomever called will try again.

Homework

Homework requests can be made only by the parent or student when students are absent **three or more consecutive days**. Requested homework may be picked up in 24 hours at the office **after 2:30 p.m.** on the day following the request. If a student is absent for just 1 or 2 days, they can request this from the teacher themselves.

Absences

After an excused absence, students may request make-up work from their teachers. For excused absences, students have the number of days absent plus one day to make up their work. Excused absences include: student's illness; medical/dental appointments that cannot be made after school hours (the school may ask for proof if excessive); family emergencies which require the student's presence; death in the family; religious reasons; school approved activity/field trips; and buses late or not running.

Prearranged absence forms are available in the Attendance Office and must be completed and returned to the Attendance Office prior to the absence or the absence will be considered unexcused.

Phone Use

According to school policy, we do **NOT** deliver phone messages unless it is a family emergency and the phone call is from a parent or guardian.

Students who stay after school must make transportation arrangements in advance. School phones may be used by students **FOR EMERGENCIES ONLY**.

Immunizations

The immunization status of all students and new enrollees to the school are assessed each September. If the student's immunization status is not in compliance with the requirements of the law, the parent will be notified.

Immunizations can be obtained free of charge at the Oakland County Health Division, 1200 North Telegraph Road, Pontiac.

Student Insurance

As a service to students and their families, the Waterford School District is making available an 80/20 student accident insurance plan for your child at a very nominal cost. Enrollment forms will be available in the school office.

Electronic Devices

A student may possess a cell phone or other electronic communication devices (ECD) in school, on school property, at after school activities, and at school-related functions, **provided that during school hours and on a school vehicle the cell phone or other ECD remains off. The use of ECD's in locker rooms is prohibited.**

(WSD Student Code of Conduct and WSD Board of Education Policy)

Daily Announcements

Time will be allotted during Seminar time for the daily announcements to be heard through the public address system. The daily announcements will also be posted in the classrooms and video monitors. Students attending OTC and Mott during announcement time should check the bulletin board regularly to keep informed. It is the responsibility of the student to read the announcements and be aware of happenings and events at Kettering.

Welcome Back!

School Begins September 6!

Administration

Lesley Van Sickle
Principal
248-673-1261
vansil01@wsdmi.org

Jeffrey Frankowiak
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TBA
Assistant Principal
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Kettering Current is published bi-monthly by School & Community Services

Vocational Education/Educación Vocacional

Each year, the Waterford School District offers Career and Technical Education programs at all of our high schools. These programs are designed to prepare students for a broad range of employment and training services and are offered under the guidance of certified teachers, counselors, and cooperative education coordinators.

The following programs are available: Cosmetology, Information Technology, Drafting and Design Technology, Automotive Technician, Precision Production Trades, Family & Consumer Sciences, Child & Custodial Care Services, Business Administration Management & Operations, Finance & Financial Management Services, Marketing Sales and Services, and Work-based Learning. Additional programs are available at Oakland Technical Center Campuses. Criteria for admission varies by program and may be based on grade level and pre-requisite courses. See the course catalog for specific information pertaining to admission criteria. www.waterford.k12.mi.us

All career and technical education programs follow the district's policies of nondiscrimination on the basis of race, color, religion, national origin or ancestry, gender/sex, age, disability, height, weight or marital status in all programs, activities, and employment. In addition, arrangements can be made to ensure that the lack of English language skills is not a barrier to admission or participation.

For general information about these programs, contact:

Josh Wenning
Secondary Education
(248) 706-4863

Inquiries regarding non-discrimination policies should be directed to:

Tom Wiseman
Human Resources
(248) 682.0554

Inquiries concerning equal opportunity for the handicapped should be directed to:

Nadine Milostan
Student Support Services
(248) 682-0258

Cada año, las escuelas del distrito de Waterford ofrecen programas de carrera y de educación técnica en todas nuestras High Schools o escuelas secundarias. Estos programas se diseñan para preparar a estudiantes para una amplia gama de los servicios del empleo y del entrenamiento y se ofrecen bajo la dirección de profesores certificados, de consejeros, y de coordinadores cooperativos de la educación.

Están disponibles los siguientes programas Cosmetología, información tecnología, tecnología de bosquejo y de diseño, técnico automotor, comercios de la producción de la precisión, ciencias de la familia y del consumidor, servicios de custodia y cuidado de niños, Administración de Negocios y Operaciones, finanzas y servicios financieros de gerencia, Como hacer Publicidad o crear demanda de ventas y servicios de la comercialización, y Trabajo-Base de Aprendizamiento. Los programas adicionales están disponibles en los campos o centro técnicos de Oakland (Oakland Technical Center Campuses). Los criterios para la admisión varían por programa y se pueden basar en cursos del nivel y del requisito previo al grado. Vea el catálogo y podrá encontrar

información específica . www.waterford.k12.mi.us

Todas las carreras y programas de educación técnica siguen las políticas del distrito de nondiscriminación en base de la raza, color, religión, origen o ascendencia nacional, gender/sex, edad, inhabilidad, altura, peso o estado civil en todos los programas, actividades, y empleo. Además, las medidas se pueden tomar para asegurarse de que la carencia de las habilidades de lengua inglesa no es una barrera a la admisión o a la participación.

Para información de carácter general sobre estos programas, contactar:

Josh Wenning
(248) 706-4863
Educación secundaria

Problemas con respecto a la no-discriminación se deben dirigir a:

Tom Wiseman
(248) 682.0554
Recursos Humanos

Problemas referentes a la oportunidad de igualdad para los inabilitados se deben dirigir a:

Nadine Milostan
(248) 682-0258
Servicios De Niños