

# *“Teacher of the Year”*

## *Outstanding Classroom Teacher Recognition Program*

The purpose of this program is to provide annual recognition of outstanding professional educators by the Waterford Community

The Waterford Foundation for Public Education and Suburban Ford of Waterford are pleased to present the process used to select the 2012 *“Teacher of the Year”*.

### **THE SELECTION PROCESS**

The Outstanding Classroom Teacher recognition Program and the *“Teacher of the Year”* designation will alternate yearly between elementary, middle school and secondary teachers in the following manner:

2012	Elementary	3-5
2013	Middle Schools	6-8
2014	High Schools	9-12
2015	Elementary	K-2

Students, former students, parents, colleagues, administrators, or members of the general public may nominate teachers. An impartial selection committee comprised of local citizens selects the *“Teacher of the Year”* from those nominated through a careful screening process using specific criteria. All nominations must be for an individual teacher. If the teacher is a member of a team, the nomination is for the specific teacher, not the team. If more than 1 teacher of the team is nominated, separate nominations must be submitted.

This year’s Waterford Foundation / Suburban Ford *“Teacher of the Year”* selections will be announced at the Waterford Foundation board meeting on May 11, 2012. The *“Teacher of the Year”* will receive the free use of a new Ford car of their choice for a full year, courtesy of Suburban Ford.

The Foundation is proud to honor and publicly acknowledge all nominated teachers at an “Excellence in Education” recognition reception hosted by Suburban Ford on June 5, 2012 at White Lake Oaks.

### **THE NOMINATION PROCESS**

Nomination forms will be available at all Waterford Schools, the Board of Education office, and the Suburban Ford Dealership on February 1, 2012 and must be returned with all supporting materials and documentation to the building principal of the nominated teacher by March 19, 2012. The building principal will then forward all nominations to Megan Roberts at the Kurzman Administration Center to be received by March 21, 2012.

The nominator must secure permission of the nominee to enter his/her name for consideration with the knowledge that finalists may be observed in their classroom and interviewed by members of the

selection committee. The nominated teacher must also submit a portion of the nomination form. (See *The Eligibility Requirements for Nominees*).

If we receive one completed nomination form, which meets all eligibility requirements, that teacher is considered “nominated” and will be considered for selection as our choice for “*Teacher of the Year*”. The quantity of nominations received for each teacher has no relevance in the selection process.

We prefer that nominations be typed or word processed, but will accept (without penalty) neatly printed applications. Please provide to the selection committee a thoroughly completed nomination form. **Use specific examples whenever possible in describing the teacher’s contributions for each criterion.**

Please include a recent head and shoulder photograph of the nominated teacher, which will be used in the Foundation’s annual report. (School pictures work well!)

**Please direct any questions concerning the nomination process to your building principal or contact George Henney via email at [gthenney@gmail.com](mailto:gthenney@gmail.com).**

### **THE ELIGIBILITY REQUIREMENTS FOR NOMINEES**

Nominees must be full time, contracted teachers, in good standing, with a minimum of four (4) years of full time experience and currently teaching in the Waterford School District. Auxiliary and support staffs are not eligible. In addition, previous “Teacher of the Year” winners are not eligible. (However, previous nominees who have not been selected as the “Teacher of the Year” are still eligible.)

Because the award made to the “*Teacher of the Year*” is the free loan of an automobile for a full year courtesy of Suburban Ford, the nominee must be currently automobile insured.

Along with the nomination, all nominated teachers must submit a brief description explaining “*How you are involving families and community members in the educational process, and recommend ways the community can become a more effective partner in the education of our young people.*”

Additionally, the teacher should possess and demonstrate consistently:

- ✓ The ability to create a love of learning in students of all abilities and backgrounds.
- ✓ High expectation for all students.
- ✓ A strong sense of values, integrity and professional ethics.
- ✓ The ability to learn and experiment with new ideas in order to expand their professional knowledge base.
- ✓ Strong human relations with students, parents, colleagues, administration, and community.
- ✓ Knowledge of subject and curriculum content, child growth and development, and instruction and assessment.
- ✓ A clear understanding of their philosophy of education and the ability to show congruence between their beliefs and practices.
- ✓ Strong communication skills.
- ✓ Energy, enthusiasm, and a positive attitude.
- ✓ Dependability.

**NOMINATION FORM AND PROCEDURE**

COMPLETE NAME OF NOMINEE:

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NOMINEE'S SCHOOL:

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SCHOOL ADDRESS:

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CATEGORY

**Elementary School 3 - 5**

NOMINATOR:

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NOMINATOR'S ADDRESS:

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Address                      Street

---

City    State    Zip

RELATIONSHIP TO NOMINEE: (Check One)

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Fellow Teacher    | <input type="checkbox"/> Former Student | <input type="checkbox"/> Current Student |
| <input type="checkbox"/> Parent of Student | <input type="checkbox"/> Administrator  | <input type="checkbox"/> Other _____     |

NOMINEE'S NAME: \_\_\_\_\_

**BRIEF SUMMARY OF NOMINEE'S TEACHING CAREER**

<b>POSITIONS HELD</b>	<b>SCHOOLS</b>	<b>GRADES</b>	<b>SUBJECTS TAUGHT</b>	<b>DATES</b>

**HIGHLIGHTS OF OR HONORS RECEIVED DURING  
EDUCATIONAL CAREER**



NOMINEE'S NAME: \_\_\_\_\_

**SUPPORTING STATEMENT - ONE**

Two statements in support of the nominee must accompany the nomination form. Teachers, students, parents, administrators, or members of the general public may write a support statement. Persons from the same family may not submit both the nomination form and the supporting statement. No more than two statements of support should accompany any nomination.

*Confine your remarks to one page.*

SUBMITTED BY: \_\_\_\_\_

RELATIONSHIP TO NOMINEE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

NOMINEE'S NAME: \_\_\_\_\_

## SUPPORTING STATEMENT - TWO

Two statements in support of the nominee must accompany the nomination form. Teachers, students, parents, administrators, or members of the general public may write a support statement. Persons from the same family may not submit both the nomination form and the supporting statement. **No more than two statements of support should accompany any nomination.**

*Confine your remarks to one page.*

SUBMITTED BY: \_\_\_\_\_

RELATIONSHIP TO NOMINEE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

NOMINEE'S NAME: \_\_\_\_\_

## **BELIEF STATEMENT**

*To be completed by the nominated teacher*

The Waterford School District Mission Statement:

*“We\* guarantee to every student the knowledge, skills, and attitudes needed to become an effective citizen of the world”*

*\* “We” refers to the school board, citizens, staff, administrators, parents, and business leaders.*

Please explain briefly how you are involving families and community members in the educational process and recommend ways the community can become a more effective partner in the education of our young people. Please confine your remarks to this page.